**Email Subject: “[Insert Group Name] – Business Associate Agreement – Terms and Conditions”**

We have not received back from you an executed copy of the Business Associate Agreement (BAA) we previously sent to you via DocuSign.

For your reference, in general, the BAA governs the manner in which ADS (Acrisure Digital Solutions) may use, access, handle or otherwise process any Protected Health Information (as defined under HIPAA) that we receive from you in connection with servicing your health insurance plan(s).

As stated in our last email communication, ADS will now consider the BAA to be in effect and, as a result, service your health insurance plan(s) and handle all PHI we receive from you accordingly. If you have any questions, please let me know.